REPORT

UDLP EVALUATION VISIT

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Objectives   1   To evaluate the outcomes of Year 5 fellowships and workshops

2   To evaluate the impact of the 5-year UDLP program on the schools

Procedures   Objective 1

A   Interview team will conduct individual interviews with selected participants of the Year 5 workshops utilizing the questions prepared

Results   Interviews were conducted with the participants at five of the technical institutes   Participants were interviewed using a questionnaire on the specific workshop attended

B   A minimum goal will be to interview 30% of the participants

Results   6 of 6 Digital Electronic Repair, 8 of 15 Microsoft Office, 9 of 18 Best Teaching Practices

C   Each interview will be completed in approximately 15 minutes   One member of the team will summarize the interview answers from each participant

Results   This procedure was accomplished   The individual summary notes are available at the St Louis project office

D   No member of the Ministry staff will be present for the interview   If answers to the prepared questions lead to follow-up questions pertinent to the UDLP project, they will be noted and the answers recorded   .

Results   Accomplished

E   The participant's identity will remain confidential

Results   Accomplished

F   A summary of the responses will accompany the Year 5 UDLP Evaluation Report

Results *Summary attached*

Procedures   Objective 2

The team will evaluate the impact of 5-year UDLP project from the perspective of the workshop participants

Results   Given the specific question about the impact of the UDLP project on the schools, the participants explained that the plan was successful and benefits were numerous   There has been major improvement in the teaching styles to benefit the students   There is a general opinion that the institutions are more reluctant to change than the individuals and that administration workshops may be beneficial   The need for more workshops and more equipment and technology is great

Additional Activities

A   Meet with the Minister of Education and Cultural Development to discuss UDLP project and possible additional projects with CCID in Guyana

B   Meet with the Permanent Secretary to discuss project

C   Meet with AID Mission and the US Ambassador to discuss progress of the project and investigate the possibility of additional projects in Guyana

D   To be available to private or public sector leaders to discuss the benefits of partnership

Results   *All additional activities were successfully undertaken*

Conclusions and Recommendations

The Fellowships and Workshops were successful in upgrading the skills of the Guyanese staff, who obviously respected the ability and dedication of their respective Trainers   All of the Trainers received high marks from participants   Participants felt that the workshops were of benefit to them and unanimously requested more such opportunities

The workshops were deemed very worthwhile, although some results may be hard to implement   The "Introduction to Microsoft Workshop" participants were extremely satisfied with the gained knowledge, the knowledge of the instructor, and the handouts   They would prefer longer workshop   The "Digital Electronics Workshop" participants were satisfied with the skills they gained from the workshop but all commented on the lack of equipment necessary for learning   They would like more workshops   The "Best Practices in Instruction" participants indicated that the new ideas and concepts were very useful   Generally the implementation of those was possible unless they depend on audio/visual equipment which is hard to find in their schools

Overall, all participants interviewed were enthusiastic about the workshops and expressed interest in attending others   Participant recommendations included longer workshops and more of them, as well as additional equipment to support their new skills   Other recommendations were for workshops in the same subjects every year or two years, to keep them current with technological innovations and upgrades

All participants in all workshops asked, in one way or another, about receiving more equipment and teaching materials   They are grateful for what has arrived in the past as part of the project, and hopeful of more   The equipment that has been donated or purchased as part of the project is generally in use and well cared-for   The participants who had been at their institutions long enough to observe a pattern were of the opinion that the UDLP workshops have made a difference in quality of education offered there   They notice more improvement on individual basis but the institutional changes are much harder to initiate and implement

The Evaluation Team's recommendation is to sustain the successful activities established during the past five years   The Project Co-directors are encouraged to consider the recommendations of the workshop participants   Congratulations to all of the Year 5 Fellows, Mentor/Trainers, and workshop participants

Submitted by

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John Halder, CCID   Jeffrey Armstrong, MCC

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Participant Questionnaire Summary

Year 5

Best Practices in Instruction Workshop

GITC 1 GTI 2 NATI 3 CSHE Other 1 Linden

Sex M 6 F 1 Percentage of workshop attended **100& for all**

Position (lecturer/senior lecturer, etc) **17 lecturers**

Best Practices in Instruction

1 Specifically describe how you are a better lecturer this year in your classes as a result of the workshop

Refreshed
All around
Improved in teaching techniques and methods
Improved in classroom and time management
All around
The gained knowledge will support the short teaching experience
Improved delivery
Planning, management, usage of overhead
Time management, teaching techniques, planning, and usage of overheads
More professional, better delivery, class control, planing, management
Usage of introduction and guides, recap of learned material
Can not use certain things
More techniques, VCR and video usage
Evaluation techniques, teaching depth
More scope and good ideas
Learned skills, techniques and methods
Planning and classroom management

2 What new teaching technique(s) that you learned in the workshop are you using in your classroom now?

Video/TV
Overhead, lesson plans, VCR, video camera
Involving students, reviewing, feedback, assignments, tutoring
Creating a good atmosphere
TV/VCR, overhead, student presentation
Using feedback to correct students
Visual aid
Lesson planning
Transparency, lesson preparation
Creating learning environment, introducing new ideas and techniques
Many new ideas
Overhead, classroom management, teaching aids

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Questioning techniques
Concept and methodology
Overhead, VCR, need technology
Planning preparation, guidance, self-evaluation
Planning

3   What classroom management practices do you use in your classroom that you learned in the workshop?

Refresher
Like to use handouts but shortage of resources and library
Working in groups
Difficult to use because of large class
Record keeping
Noise control and teaching environment
Discussion technique
Small groups, appointing leaders, classroom rules
Small groups
Discipline without conflict, class rules
Student performance records keeping
Decision making process, take one day at a time
None

4   Do you prepare lesson plans and instructional objectives for your classes on a regular basis? If not, why not?
Would like to put lesson plans on tape
Limited use
Yes, preparation is the answer to teaching
Will use in future
Used some objectives and no lesson plans
Weekly lesson plans
In most cases
Much improved lesson plans and techniques for homework allocation
Yes, by creating projects, objectives, evaluation, tests, and set of standards
Gains confidence with planning and preparation to help the students
Some planing and written detailed scheme
Use lesson plans and listening technique to teach English
Improved classroom by better lesson planing
Prepare each day and stay with the plan

5   How has the Best Practices of Instruction Manual helped you with your classes?

As a resource for references
Limited use
Sharing ideas and staff development
Very useful
Have not used it yet
Evaluation practices
To define objectives and performance, and sharing ideas with colleagues
Reference and sharing ideas with colleagues
Use it a lot as a reference and exchanging ideas from it with colleagues

Using it sometimes for lesson plans
Using it for support
Using it occasionally
Using it for research projects and test techniques, replanned curriculum
Has not
Use it only on occasions
Use it for lesson plans

6   You learned many new things in the workshop What, if anything, are you not doing in your classroom that you learned to do? Why?

Lesson planning not needed at Carnegie, more time needed
Lesson plans not used
Lesson plans and management practices
Planning
Overhead, no bulb
Overhead, no equipment
Need administrative support but its hard to "move" the colleagues into cooperation
Overhead, no equipment
Testing and evaluation did not work out Would go to another workshop

7   How has the 5-year UDLP Program effected your school?
Improvement in teaching practices, techniques, materials
High level of development, using it as a resource
Can not evaluate, need specialized training
English Department has improved but the workshop should be continued
Computers and new teaching methods
Many people needed the information
Ideas are exchanged and individuals have changed but the school has not
Need coordination from the administration
Lecturers are better in preparation but need more workshops
Presentation, staff development and sharing information improved, workshop too short
Improved on punctuality, would like more workshops
Better teaching and programs and more confidence
Has changed individuals but not the institution
Teachers put more effort but not many institutional changes
Students have improved(differently), shared concepts in class and colleagues
The school has improved
Instructors share ideas, would attend another workshop
Would attend another workshop

Participant Questionnaire
Year 5
Digital Electronics Workshop

GITC **1**   GTI **2**   NATI **3**   CSHE   Other **1 Linden**

Sex   M **6**   F **1**   Percentage of workshop attended **100& for all**

Position (lecturer/senior lecturer, etc)   **1 Senior lecturer, 3 lecturers, 2 technicians**

Best Practices in Instruction

1   Did the workshop help you learn skills which will help you design a new technical program?

New programs and software
Use of software but not enough computers to practice
Systematic approach to repairs but equipment shortage to practice upon
Computer program repairs, testing circuits, soldering
Use of software
Servicing digital equipment

2   Did the workshop help you learn skills which will help you implement a new program?

Can not introduce because of lack of computers
Using the software and the electronic workbench
Project orientation, introducing courser, AC/DC, transistors, electronics, fixing VCRs and digital equipment
Install programs, drives, configurations, and repairing digital equipment
Card installation, troubleshooting

3   Have you designed or implemented a new program as a result of this workshop?

No because of lack of time and equipment

4   Did the workshop help you learn skills which will help you improve existing technical programs and courses?

Connected computers to the Internet
Software use, repair and maintenance of electronic equipment and small appliances
All programs

5   Have you improved existing technical programs and courses as a result of this workshop?

Some improvement in teaching
Remind not to overlook basic things
Shared with students and teachers
Limited use because of lack of equipment

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6 Do you feel that the "project-based' method of holding the workshop was beneficial (compared to chalk-and-talk)?

All answered yes

7 What would you do to make future workshops benefit you more?

Find out what people need, survey faculty
Need more equipment for practice
Could have used more fixed equipment
Need more workshops
More teaching techniques and hands-on approach
Need to do wider topic range

8 How has the 5-year UDLP Program effected your school?

Very positively by upgrading equipment
Not too much change, too soon
Change in some people
New equipment and teacher are more aware
Staff effectiveness, more equipment, but frustrated because of lack of equipment
Improvement in practices and equipment, need more workshops

Participant Questionnaire

Year 5

Introduction to Microsoft Office

GITC **1**   GTI **2**   NATI **3**   CSHE   Other **1 Linden**

Se\   M **6**   F **1**   Percentage of workshop attended **100& for all**

1   What is your job title?
    4 typist/clerk, 4 supervisor, 2 lecturer, 1 librarian, 1 receptionist, 1 welfare officer

2   Do you have access to a p c at work/home?
    11 yes, 2 no

If the Answer is yes

3   Are you teaching/training students in computer skills?
    2 yes,
    2 no,
    7 assisted colleagues,

4   Have you used skills gained in this workshop?
    4 no,
    1 spreadsheets only,
    6 word processing, spreadsheets, Excel, database, PowerPoint,

5   What skills have been most useful?
    Spreadsheets, data base,
    Word processing, spell check, printing tools,
    Word processing, graphics, Excel,
    Word processing, power point,
    Word processing, spreadsheets, Excel, everything,
    Word processing, PowerPoint, Excel, access student records,
    Everything,
    Tables within word, clip art,
    Everything,
    Creating forms,
    Excel

If you do not have access to a p c

6   Was there any value in your attendance in the workshop?   What value?
    Handouts were good, program should last one month, lecturer was good – much patience,
    Many different topics, got helpful printed materials, help with filing,

7   How has the 5-year UDLP Program effected your school?
    New ideas introduced to the classroom,
    Learned new useful skills shared skills with others,